

SAMPLE INTERVIEW NOTE TEMPLATE

<b>Date of Interview</b>	
<b>Interviewer</b>	
<b>Interviewee</b>	
<b>Role Title</b>	
<b>Organisation</b>	

<b>Area of Inquiry</b>	<b>Questions</b>	<b>Response. Include direct quotes</b>	<b>Emerging themes</b>
Overview	How did you get involved in project?		
	What you were hoping to get out of project?		
	What did you understand as the objectives of this project?		
Intrinsic experience	Particular memories		
	Own words about experience		
	Top three words		



## BYP GROUP

Area of Inquiry	Questions	Response. Include direct quotes	Emerging themes
Access	Ever done this kind of thing before?		
	Involved in arts before?		
	Changed view of the arts?		
Overall	Overall experience		
Other feedback	Other feedback		
Suggestions	Suggestions for improvements		
Permission	Permission to use comments		